

DEPARTMENT OF FIRE, RESCUE AND INSPECTION SERVICES
FIRE PREVENTION DIVISION ASSIGNMENT POLICY

Policy and procedure for the assignment of uniform Firefighter/Fire Officer personnel to the Fire Prevention Division for the ranks of Firefighter, Fire Lieutenant and Fire Captain. This policy excludes the Deputy Fire Marshal position.

POLICY

It is the policy of the Department of Fire, Rescue and Inspection Services to assign uniform Firefighter/Fire Officer personnel to the Fire Prevention Division based upon seniority within the priorities listed below:

PROCEDURE

FIRST PRIORITY: Those personnel requesting assignment, who are currently State Certified as a Fire Inspector.

SECOND PRIORITY: Those personnel requesting assignment who have successfully completed the training for State Fire Inspector Certification, but who have yet to sit for the State Exam.

THIRD PRIORITY: Those personnel requesting assignment, who are currently enrolled in the required training course to become eligible to sit for the State Fire Inspector Certification Exam.

FOURTH PRIORITY: Those personnel requesting assignment who are willing to take the required training at the next available offering, to become State Certified as a Fire Inspector.

FIFTH PRIORITY: When no personnel apply for an advertised position, the individual who is State Certified as a Fire Inspector with the lowest seniority shall be assigned until another individual so qualified with less seniority becomes available.

NOTE: It is to be understood that personnel assigned under Priority Three and Priority Four must successfully complete the training and must successfully pass the state exam within the time frames and opportunities allowed by the State in order to remain so assigned.

APPROVED: _____

DATE: 3/11/92

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