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## SELECTION POLICY FOR SCHOOLS AND CLASSES NEEDED FOR CERTIFICATION

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### POLICY


It is the policy of the Department of Fire, Rescue and Inspection Services for the Chief of Training to select employees for schools and classes as needed for Fire Inspector, Fire Instructor, Paramedic, Emergency Medical Technician, or other certification.

### PROCEDURES

Selection of personnel for Certification Classes or Schools shall be done in the following priority:

1. Classes needed to certify employees already assigned to a position requiring certification.
2. Classes needed to certify employees requesting transfer to a position requiring certification.
3. Employees requesting classes who are not assigned or being transferred to positions requiring certification shall be selected by seniority within the most appropriate classification as determined by the Department.

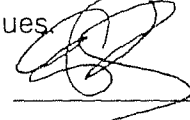
Note: Failure to attend or pass these classes/schools by an employee shall result in being placed at the bottom of the selection list for a period of one year. If mutually agreed upon, the Fire Chief and Union President will have the right to make exceptions on attendance issues.



William Bryson, Director

Department of Fire-Rescue

/Date: 12/3/02



Ed Piderman, President

/Date: 1/13/03

IAFF, Local 587