

City of Miami

*3500 Pan American Drive
Miami, FL 33133
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MEETING MINUTES

Tuesday, July 10, 2018

10:00 AM

Commission Chambers

Civil Service Board

***Troy Sutton, Chairperson
Michael Dames, Chief Examiner
Rafael Cabrera, Board Member
Ulysses Garcia, Board Member
Wilbur Jackson, Jr., Board Member***

PLEDGE OF ALLEGIANCE

The meeting was called to order at 10:08 AM, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Troy Sutton	Chairperson	Present
Michael Dames	Chief Examiner	Present
Rafael Cabrera	Board Member	Present
Ulysses Garcia	Board Member	Absent
Wilbur M. Jackson, Jr.	Board Member	Absent

ADOPTION OF AGENDA

Chair Sutton asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:

Motion by Board Member Dames, seconded by Chair Sutton, that this matter be Approved, passed by the following vote:

AYES: Troy Sutton, Michael Dames, Rafael Cabrera

A. APPROVING OF THE MINUTES

A.1 Civil Service Board - Regular Meeting - June 26, 2018

A motion was entered to approve the Minutes as presented, which resulted as follows:

Motion by Board Member Dames, seconded by Chair Sutton, that this matter be Approved, passed by the following vote:

AYES: Troy Sutton, Michael Dames, Rafael Cabrera

B. PERSONNEL MATTERS

Prior to the discussion regarding each individual, Chair Sutton provided an historical perspective of the Miami Fire-Rescue Department, including the current staffing and workload, to emphasize how busy and how efficient the department is, and therefore, how important it is that the employees do their best in their training.

Chair Sutton asked the department representative to place on the record, the reason behind the requests. Captain Niorge Aragon, Executive Officer to the Fire Chief, appeared before the Board and responded that these employees did not pass a mandatory test for Emergency Medical Services, and will be retested during the extension period.

He went on to say that should the employees pass the test, and no other issues come up before the six months has elapsed, they would make the employees permanent.

Following the votes on extension, the employees stood and recited the Department's Mission Statement for the Board.

- B.1** Copy of a memorandum from Chief Joseph F. Zahralban, Director, Department of Fire Rescue, requesting an extension of probationary period of Omar Chacon, Firefighter, for six (6) additional months beyond July 10, 2018. (DISCUSSION)

Chair Sutton asked the employee if he understood what was being requested and whether he agreed to the extension. Mr. Chacon stated his name and rank for the record, and responded in the affirmative. Following discussion, the Board entered a motion to GRANT the request, which resulted as follows:

Motion by Board Member Dames, seconded by Chair Sutton, that this matter be Approved, passed by the following vote:

AYES: Troy Sutton, Michael Dames, Rafael Cabrera

- B.2** Copy of a memorandum from Chief Joseph F. Zahralban, Director, Department of Fire Rescue, requesting an extension of probationary period of Alexander Valentine, Firefighter, for six (6) additional months beyond July 10, 2018. (DISCUSSION)

Mr. Valentine appeared before the Board and stated his name and rank for the record. Chair Sutton asked the employee if he understood what was being requested and whether he agreed to the extension, to which Mr. Valentine responded in the affirmative. Member Dames asked questions to which the employee responded. Following discussion, the Board entered a motion to GRANT the request, which resulted as follows:

Motion by Board Member Dames, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Troy Sutton, Michael Dames, Rafael Cabrera

- B.3** Copy of a memorandum from Chief Joseph F. Zahralban, Director, Department of Fire Rescue, requesting an extension of probationary period of Marco Rodriguez, Firefighter, for six (6) additional months beyond July 10, 2018. (DISCUSSION)

Mr. Rodriguez appeared before the Board and stated his name and rank for the record. Chair Sutton asked the employee if he understood what was being requested and whether he agreed to the extension, to which Mr. Rodriguez responded in the affirmative. Member Dames asked questions to which the employee responded. Following discussion, the Board entered a motion to GRANT the request, which resulted as follows:

Motion by Board Member Dames, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Troy Sutton, Michael Dames, Rafael Cabrera

- B.4** Copy of a memorandum from Chief Joseph F. Zahralban, Director, Department of Fire Rescue, requesting an extension of probationary period of James Arguelles, Firefighter, for six (6) additional months beyond July 10, 2018. (DISCUSSION)

Mr. Arguelles appeared before the Board and stated his name and rank for the record. Chair Sutton asked the employee if he understood what was being requested and whether he agreed to the extension, to which Mr. Arguelles responded in the affirmative. Member Dames asked questions to which the employee responded. Following discussion, the Board entered a motion to GRANT the request, which resulted as follows:

Motion by Board Member Dames, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Troy Sutton, Michael Dames, Rafael Cabrera

- B.5** Copy of a memorandum from Chief Joseph F. Zahralban, Director, Department of Fire Rescue, requesting an extension of probationary period of Victor Baltodano, Firefighter, for six (6) additional months beyond July 10, 2018. (DISCUSSION)

Mr. Baltodano appeared before the Board and stated his name and rank for the record. Chair Sutton asked the employee if he understood what was being requested and whether he agreed to the extension, to which Mr. Baltodano responded in the affirmative. Member Dames asked questions to which the employee responded. Following discussion, the Board entered a motion to GRANT the request, which resulted as follows:

Motion by Board Member Dames, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Troy Sutton, Michael Dames, Rafael Cabrera

- B.6** Copy of a memorandum from Manuel Morales, Assistant Chief, Department of Police, requesting an extension of probationary period of Gerald Rivero, Police Officer, for 12 additional months beyond September 27, 2018. (DISCUSSION)

Qiana Sanders-Bell, Police Personnel Coordinator, appeared before the Board and advised that the employee had been notified to attend today's meeting, but had not shown up. She continued that the request for extension was being made pursuant to the Collective Bargaining Agreement, which requires that a probationary police officer serve a certain amount of time performing related duties prior to being made permanent.

Member Dames asked whether the employee had responded to the notice for today, to which Ms. Sanders-Bell responded in the negative.

Assistant City Attorney Barbara Diaz noted that the Board could move this matter to the next agenda, since the permanency date is not until September.

Chair Sutton asked if the Board would be amenable to continuing this matter to the next meeting, to which they responded in the affirmative. The Executive Secretary added that she would add this matter to the July 24th Agenda, if there was no objection.

C. MILITARY LEAVES OF ABSENCE

D. DISCIPLINARY MATTERS**E. GENERAL ITEMS****F. REPORTS**

F.1 Pending Hearings as of July 10, 2018. (NOTIFICATION)

G. REQUESTS FOR HEARINGS**H. TODAY'S HEARINGS**

H.1 Hearing of Appeal on behalf of Catina Anderson, Police Officer, of a 40-hour suspension, effective October 25, 2017.

The Executive Secretary advised that this matter had been SETTLED and would, pending submission of the Settlement Agreement, be removed from the Board's docket.

ADJOURNMENT:

There being no further business before the Board, a motion was entered to adjourn the meeting at 10:27 AM, which resulted as follows:

Motion by Board Member Cabrera, seconded by Chair Sutton, that this matter be Approved, passed by the following vote:

AYES:	Troy Sutton, Rafael Cabrera
NAYS:	Michael Dames

SIGNATURE:

Troy Sutton, Chairperson

ATTEST:

Tishria L. Mindingall, Executive Secretary

