

# **City of Miami**

3500 Pan American Drive  
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## **Meeting Minutes**

**Tuesday, May 15, 2018**

**10:00 AM**

**Commission Chambers**

## **Civil Service Board**

*Michael Dames, Board Member*  
*Ulysses Garcia, Board Member*  
*Wilbur Jackson, Jr., Board Member*  
*Troy Sutton, Board Member*

## PLEDGE OF ALLEGIANCE

*The meeting was called to order at 10:03 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Michael Dames	Board Member	Present
Ulysses Garcia	Board Member	Present
Wilbur M. Jackson, Jr.	Board Member	Present
Troy Sutton	Board Member	Present
Vacant Position	Board Member	Absent

## ELECTION OF CIVIL SERVICE BOARD OFFICERS

### ELECTION OF BOARD CHAIR

*The Executive Secretary stated that in accordance with Civil Service Rule 2.1, the first order of business after the appointment and confirmation of Civil Service Board members by the City Commission, is to elect officers, inclusive of a Chairperson, Chief Examiner and Appointed Executive Secretary.*

*The Executive Secretary then opened the floor for nominations for the position of Chair of the Board. A motion was made by Member Jackson and seconded by Member Garcia, to elect Member Sutton as Chair. Upon hearing no other nominations, the Board considered the aforementioned motion, which resulted as follows:*

#### **Elect Member Sutton Chair**

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Wilbur M. Jackson, Jr., Board Member
<b>SECONDER:</b>	Ulysses Garcia, Board Member
<b>AYES:</b>	Dames, Garcia, Jackson, Jr., Sutton

*The Executive Secretary congratulated and turned the meeting over to Chair Sutton, to carry out the remaining elections.*

### ELECTION OF CHIEF EXAMINER

*Chair Sutton thanked the Board and advised that opened the floor to nominations for Chief Examiner. A motion to elect Member Dames as Chief Examiner, was considered by the Board and resulted as follows:*

#### **Elect Member Dames Chief Examiner**

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Wilbur M. Jackson, Jr., Board Member
<b>SECONDER:</b>	Ulysses Garcia, Board Member
<b>AYES:</b>	Dames, Garcia, Jackson, Jr., Sutton

### APPOINTMENT OF EXECUTIVE SECRETARY

*Chairperson Sutton called for nominations for the position of Executive Secretary to the Civil Service Board. The Board considered a motion to appoint Ms. Tishria Mindingall as the Executive Secretary, which resulted as follows:*

#### **Appoint Tishria L. Mindingall Executive Secretary**

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Michael Dames, Board Member
<b>SECONDER:</b>	Ulysses Garcia, Board Member
<b>AYES:</b>	Dames, Garcia, Jackson, Jr., Sutton

### ADOPTION OF CIVIL SERVICE RULES

*The Board considered a motion to adopt the existing Civil Service Rules and Regulations, which resulted as follows:*

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Wilbur M. Jackson, Jr., Board Member
<b>SECONDER:</b>	Ulysses Garcia, Board Member
<b>AYES:</b>	Dames, Garcia, Jackson, Jr., Sutton

### **ADOPTION OF AGENDA**

*Chair Sutton asked if there were any revisions to the Agenda. Member Jackson asked if the Board could consider cancelling a scheduled meeting. Therefore, a motion to adopt the Agenda as amended was approved by the Board as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Michael Dames, Ulysses Garcia, Wilbur M. Jackson, Jr., Troy Sutton
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#### **A. APPROVING OF THE MINUTES**

##### **A.1 Civil Service Board - Regular Meeting - May 1, 2018**

*A motion was entered to approve the Minutes as presented, which resulted as follows:*

**Motion by Board Member Dames, seconded by Chair Sutton, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Michael Dames, Ulysses Garcia, Wilbur M. Jackson, Jr., Troy Sutton
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**B. PERSONNEL MATTERS**

NONE

**C. MILITARY LEAVES OF ABSENCE**

- C.1** Roselyn Paz, Police Officer, requests re-employment as a Police Officer following her return from Military leave. Copy of a letter indicating Honorable Discharge submitted. (DISCUSSION)

*Member Dames asked if the employee had returned to work, and whether she had been asked to attend today's meeting. The Executive Secretary responded that [the employee] may have returned, however, the Office is not advised as to the travel information of military service employees. The Board thanked the employee for her service and entered a motion to approve the re-employment as requested, which resulted as follows:*

**Motion by Board Member Dames, seconded by Board Member Jackson, Jr., that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Michael Dames, Ulysses Garcia, Wilbur M. Jackson, Jr., Troy Sutton
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- C.2** Angelo Viniegra, Firefighter, requests Active Duty Training military leave without pay from April 16, 2018 through May 4, 2018. Copies of Orders submitted. (NOTIFICATION)

**D. DISCIPLINARY MATTERS**

- D.1** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Fred Pacheco, Police Officer, of a 20-hour suspension, effective May 15, 2018. (NOTIFICATION)
- D.2** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Roman Rodriguez, Police Officer, of a 10-hour suspension, effective May 4, 2018. (NOTIFICATION)
- D.3** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Adrian Cabello, Police Officer, of a 50-hour suspension May 14, 2018. (NOTIFICATION)
- D.4** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Mario Gonzalez, Police Officer, of a 40-hour suspension effective May 6, 2018. (NOTIFICATION)

- D.5** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Shitavia Hankerson, Police Officer, of a 10-hour forfeiture, effective May 4, 2018. (NOTIFICATION)
- D.6** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Yanier Betancourt, Police Officer, of a 10-hour suspension, effective April 29, 2018. (NOTIFICATION)
- D.7** Copy of a letter from Jose Camero, Director, Building Department, notifying Eduardo Barreto, Electrical Inspector, of a 3-day suspension, effective May 9, 2018 and a copy of a Request to Appeal from Osnat K. Rind, Attorney, on behalf of Mr. Barreto. (NOTIFICATION)

## **E. GENERAL ITEMS**

### **E.1 Board Calendar \*\*\* Item Addition \*\*\***

*Member Jackson asked that the Board consider cancelling the meeting scheduled for May 29, 2018, due to it following a very busy holiday - Memorial Day. Following discussion, the Board entered a motion to cancel the meeting of May 29, 2018, which resulted as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Dames, that this matter be Approved, passed by the following vote:**

**AYES:** Michael Dames, Ulysses Garcia, Wilbur M. Jackson, Jr., Troy Sutton

## **F. REPORTS**

### **F.1 Pending Hearings as of May 15, 2018. (NOTIFICATION)**

## **G. REQUESTS FOR HEARINGS**

### **G.1** Copy of a Request for Hearing from Scarlet Morua, Code Compliance Inspector for a Grievance hearing, pursuant to Civil Service Rule 16.2 - Complaint by Employee, concerning an alleged violation of Civil Service Rule 14.2 (e)2 and 14.2 (k). (DISCUSSION)

*Ms. Morua appeared before the Board and asked if this matter could be addressed at a future meeting, as she was desirous of seeking legal counsel. Without objection, the Board instructed the Executive Secretary to carry the matter over to the Board's meeting of June 12, 2018.*

**RESULT: NO ACTION TAKEN Next: 6/12/2018 10:00 AM**

**H. TODAY'S HEARINGS**

*NONE*

**ADJOURNMENT:**

*There being no further business before the Board, a motion was entered to adjourn the meeting at 10:18 am, which resulted as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Ulysses Garcia, Wilbur M. Jackson, Jr., Troy Sutton
<b>NAYS:</b>	Michael Dames

**SIGNATURE:**

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**Troy Sutton, Chairperson**

**ATTEST:**

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**Tishria L. Mindingall, Executive Secretary**