

# **City of Miami**

*3500 Pan American Drive  
Miami, FL 33133  
[www.miamigov.com](http://www.miamigov.com)*



## **Meeting Minutes**

**Tuesday, December 11, 2018**

**10:00 AM**

**Commission Chambers**

### **Civil Service Board**

***Troy Sutton, Chairperson***

***Michael Dames, Chief Examiner***

***Rafael Cabrera, Board Member***

***Ulysses Garcia, Board Member***

***Wilbur Jackson, Jr., Board Member***

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:02 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Troy Sutton	Chairperson	Present
Michael Dames	Chief Examiner	Present
Rafael Cabrera	Board Member	Present
Ulysses Garcia	Board Member	Present
Wilbur M. Jackson, Jr.	Board Member	Present

**ADOPTION OF AGENDA**

*Chair Sutton asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Dames, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Cabrera, Garcia, Jackson, Jr.

**A. APPROVING OF THE MINUTES****A.1 Civil Service Board - Regular Meeting - November 27, 2018 10:00 AM**

**Motion by Board Member Jackson, Jr., seconded by Board Member Dames, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Cabrera, Garcia, Jackson, Jr.

**B. PERSONNEL MATTERS**

- B.1** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying Stephanie Marshall, Grant Funded Workforce Career Advisor, of her layoff and the abolishment of her position, effective November 30, 2018, and that her name will be placed on a "Layoff" register for a period of no more than 36 months. Stephanie Marshall, has been placed in a temporary job. (NOTIFICATION)

- B.2** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying Evelin Guerra, Grant Funded Workforce Career Advisor, of her layoff and the abolishment of her position, effective November 30, 2018, and that her name will be placed on a "Layoff" register for a period of no more than 36 months. Evelin Guerra, has been placed in a temporary job. (NOTIFICATION)
- B.3** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying Rashika Toney, Grant Funded Workforce Career Advisor, of her layoff and the abolishment of her position, effective November 30, 2018, and that her name will be placed on a "Layoff" register for a period of no more than 36 months. Rashika Toney, has been placed in a temporary job. (NOTIFICATION)
- B.4** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying Duvela A. Larotonda, Grant Funded Workforce Program Specialist II, of her layoff and the abolishment of her position, effective November 30, 2018, and that her name will be placed on a "Layoff" register for a period of no more than 36 months. Duvela A. Larotonda, has been placed in a temporary job. (NOTIFICATION)
- B.5** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying Rakeem J. McKinney, Grant Funded Workforce Placement Specialist, of his layoff and the abolishment of his position, effective November 30, 2018, and that his name will be placed on a "Layoff" register for a period of no more than 36 months. Rakeem J. McKinney, has been placed in a temporary job. (NOTIFICATION)
- B.6** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying Claudia P. Elorza, Grant Funded Workforce Program Supervisor, of her layoff and the abolishment of her position, effective November 30, 2018, and that her name will be placed on a "Layoff" register for a period of no more than 36 months. Claudia P. Elorza, has been placed in a temporary job. (NOTIFICATION)
- B.7** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying Guerson Louis, Grant Funded Workforce Career Advisor, of his layoff and the abolishment of his position, effective November 30, 2018, and that his name will be placed on a "Layoff" register for a period of no more than 36 months. Guerson Louis, has been placed in a temporary job. (NOTIFICATION)
- B.8** A copy of a letter from Emilio T. Gonzalez, City Manager, notifying David H. Brown, Grant Funded Workforce Career Advisor, of his layoff and the abolishment of his position, effective November 30, 2018, and that his name will be placed on a "Layoff" register for a period of no more than 36 months. David H. Brown, has been placed in a temporary job. (NOTIFICATION)

- B.9** Copy of a memorandum from Angela Roberts, Director, Department of Human Resources, informing Lourdes Blanco, Executive Director of the Miami Sports & Exhibition Authority (MSEA), of her return to her former classification. Lourdes Blanco is being rolled back to Administrative Aide II, Fire Department, effective October 25, 2018. (NOTIFICATION)

**C. MILITARY LEAVES OF ABSENCE**

- C.1** Alain Etienne, Police Officer, requests Active Duty Military Leave without pay, effective November 14, 2018 through April 30, 2019. Copies of Orders submitted. (DISCUSSION)

**Motion by Board Member Jackson, Jr., seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Sutton, Dames, Cabrera, Garcia, Jackson, Jr.
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**D. DISCIPLINARY MATTERS**

- D.1** Copy of a letter from Devin M. Cejas, Director, Department of Zoning, notifying Carlos Herrera, Zoning Information Specialist, of a 7 working days suspension, effective November 20, 2018 and a Request to Appeal from Mr. Herrera. (NOTIFICATION)

**E. GENERAL ITEMS**

- E.1** Copy of a Settlement between the City of Miami and Angela Ginnie, Emergency Dispatcher, concerning her 40-hour suspension (CSB# 17-31D). (NOTIFICATION) Hearing of Appeal will be closed and removed from the Board's docket.

**F. REPORTS**

- F.1** Pending Hearings List as of December 11, 2018. (NOTIFICATION)

**G. REQUESTS FOR HEARINGS**

*NONE*

**H. TODAY'S HEARINGS**

*NONE*

**ADJOURNMENT:**

There being no further business before the Board, a motion was entered to adjourn the meeting at 10:05 am, which resulted as follows:

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Sutton, Cabrera, Garcia, Jackson, Jr.
<b>NAYS:</b>	Dames

**SIGNATURE:** \_\_\_\_\_  
**Troy Sutton, Board Chairperson**

**ATTEST:** \_\_\_\_\_  
**Tishria L. Mindingall, Executive Secretary**