

# **City of Miami**

*3500 Pan American Drive*

*Miami, FL 33133*

*www.miamigov.com*



## **Meeting Minutes**

**Tuesday, October 30, 2018**

**10:00 AM**

**Commission Chambers**

## **Civil Service Board**

***Troy Sutton, Chairperson***

***Michael Dames, Chief Examiner***

***Rafael Cabrera, Board Member***

***Ulysses Garcia, Board Member***

***Wilbur Jackson, Jr., Board Member***

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:08 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Troy Sutton	Chairperson	Present
Michael Dames	Chief Examiner	Present
Rafael Cabrera	Board Member	Absent
Ulysses Garcia	Board Member	Present
Wilbur M. Jackson, Jr.	Board Member	Present

**ADOPTION OF AGENDA**

*Chair Sutton asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

**A. APPROVING OF THE MINUTES****A.1 Civil Service Board - Regular Meeting – October 16, 2018**

*A motion was entered to approve the Minutes as presented, which resulted as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

**B. PERSONNEL MATTERS**

- B.1** Copy of a memorandum from Major Albert Guerra, Acting Assistant Chief, Department of Police, requesting an extension of probationary period of Kadijha Hardemon, Police Officer, for twelve (12) additional months beyond December 13, 2018. (DISCUSSION)

*Following appearances by the employee and Qiana Sanders-Bell, Police Personnel Manager, Department of Police, the Board entered a motion to GRANT the extension as requested, which resulted as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

- B.2** Copy of a memorandum from Joseph Napoli, Deputy City Manager, City Manager's Office, advising Kevin Burns, Assistant Director, of his return to his former classification. Kevin Burns is being rolled back to Information Systems Manager, Fire/Police, effective October 22, 2018. (NOTIFICATION)

**C. MILITARY LEAVES OF ABSENCE**

- C.1** Juan Ortega, Police Officer, requests extension of Active Duty, Military Leave without pay effective October 1, 2018 for a period of 178 days. Records reflect his previous approved request for Military Leave was from June 15, 2018 through September 30, 2018. (DISCUSSION)

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

- C.2** Sandy Cabana, Police Officer, requests Military Leave without pay from September 18, 2018 through December 29, 2018. Copy of Orders submitted. (DISCUSSION)

**Motion by Board Member Jackson, Jr., seconded by Board Member Dames, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

- C.3** Jason Hunter, Communication Repair Worker, requests Military Leave without pay, from October 9, 2018 through October 16, 2018. Copy of Memorandum submitted. (DISCUSSION)

**Motion by Board Member Jackson, Jr., seconded by Board Member Dames, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

- C.4** Alain Etienne, Police Officer, requests re-employment as a Police Officer following his return from Military Leave. Copy of his Discharge Memorandum submitted. (DISCUSSION)

*The Board entered a motion to approve the leave as requested, and thanked the employee for his service.*

**Motion by Board Member Dames, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

- C.5** Michael A. Rivera, Police Officer, requests re-employment as a Police Officer following his return from Military Leave. Copy of his DD214 indicating Honorable Discharge submitted. (DISCUSSION)

*The Board entered a motion to approve the leave as requested, and thanked the employee for his service.*

**Motion by Board Member Dames, seconded by Board Member Jackson, that this matter be Approved, passed by the following vote:**

**AYES:** Sutton, Dames, Garcia, Jackson, Jr.

## **D. DISCIPLINARY MATTERS**

- D.1** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Sheila Belfort, Police Officer, of a 120-hour suspension, effective October 26, 2018. (NOTIFICATION)
- D.2** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Frenel Cenat, Police Officer, of a 20-hour suspension, effective October 29, 2018. (NOTIFICATION)
- D.3** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Alberto Veliz, Property Specialist I of a 40-hour suspension, effective October 22, 2018. (NOTIFICATION)

- D.4** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Beverly Innocent, Property Specialist I of a 40-hour suspension, effective October 22, 2018. (NOTIFICATION)
- D.5** Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Richard Robinson, Communication Repair Worker, of a 40-hour suspension, effective October 24, 2018. (NOTIFICATION)

**E. GENERAL ITEMS**

- E.1** Status update concerning the Hearing of Appeal on behalf of Angela Ginnie, Emergency Dispatcher, relative to her 40-hour suspension, effective November 13, 2017 (CSB#17-31D). Joint continuance granted at the Civil Service Board meeting of October 2, 2018. (DISCUSSION)

*Barnaby Min, Deputy City Attorney, appeared before the Board and advised that there is a verbal agreement between the respective parties and they are in the process of executing the agreement. The Executive Secretary asked if the Board wished to defer this item. Without objection, the Board agreed to defer the item to the Civil Service Board agenda of November 27, 2018.*

- E.2** Findings of Fact concerning the Hearing of Appeal on behalf of Carmen Andreu, concerning her Demotion, effective October 30, 2017. (DISCUSSION)

*Chair Sutton asked if there were any objections to the Findings of Fact as presented. Hearing no objections or corrections, a motion to approve the Findings and Recommendations as presented, resulted as follows:*

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Sutton, Dames, Garcia, Jackson, Jr.
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**F. REPORTS**

- F.1** Pending Hearings List as of October 30, 2018. (NOTIFICATION)

**G. REQUESTS FOR HEARINGS**

**H. TODAY'S HEARINGS****ADJOURNMENT:**

There being no further business before the Board, a motion was entered to adjourn the meeting at 10:47 am, which resulted as follows:

**Motion by Board Member Jackson, Jr., seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Sutton, Garcia, Jackson, Jr.
<b>NAYS:</b>	Dames

**SIGNATURE:** \_\_\_\_\_**Troy Sutton, Board Chairperson****ATTEST:** \_\_\_\_\_**Tishria L. Mindingall, Executive Secretary**