

**City of Miami**  
3500 Pan American Drive  
Miami, FL 33133  
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**Meeting Minutes**  
**Monday, September 17, 2018**

**10:00 AM**

**Commission Chambers**

**Civil Service Board**

*Troy Sutton, Chairperson  
Michael Dames, Chief Examiner  
Rafael Cabrera, Board Member  
Ulysses Garcia, Board Member  
Wilbur Jackson, Jr., Board Member*

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:20 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Troy Sutton	Chairperson	Absent
Michael Dames	Chief Examiner	Present
Rafael Cabrera	Board Member	Present
Ulysses Garcia	Board Member	Present
Wilbur M. Jackson, Jr.	Board Member	Present

**ADOPTION OF AGENDA**

*Chief Examiner Dames asked if there were any revisions to the Agenda. Member Jackson responded in the affirmative, and asked if the Board could elect an acting Chair for this meeting. He went on to explain that Chair Sutton was not present, and Chief Examiner Dames advised that he had to leave due to an emergency. Following discussion, a motion to adopt the Agenda with the addition of Electing an Acting Chair, was considered and resulted as follows:*

**Motion by Board Member Cabrera, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

**AYES:** Dames, Cabrera, Garcia, Jackson, Jr.

**ELECTION OF ACTING CHAIR (Item Addition)**

*Member Dames called for nominations for Acting Chair. Member Garcia nominated Member Jackson to serve as chair for this hearing, which resulted as follows:*

**Motion by Board Member Garcia, seconded by Board Member Jackson, that this matter be Approved, passed by the following vote:**

**AYES:** Dames, Cabrera, Garcia, Jackson, Jr.

*Following this vote, Member Dames left the meeting.*

**A. TODAY'S HEARINGS**

**H.1** Hearing Appeal on behalf of Carmen Andreu, Employer Specialist, concerning her demotion, effective October 30, 2017.

*The Board entered into the scheduled Appeal hearing on behalf of Carmen Andreu, Employer Specialist (former).*

*The Appellant was represented by Christopher Sharp, Sharp Law Firm, P.A. The Department of Grants Administration was represented by Stephanie Panoff, Assistant City Attorney, Office of the City Attorney.*

*The hearing began today, with presentation of the Department's case in chief, and will be continued at the regular meeting of the Civil Service Board on tomorrow. The Board heard testimony from the Department's first two witnesses. The Minutes from this hearing will be placed, in their entirety, in the Minutes of the September 18, 2018 Civil Service Board meeting.*

**ADJOURNMENT:**

*A break was taken from 12:07pm – 12:17pm.*

*There being no further business before the Board, a motion was entered to adjourn the meeting at 12:32 pm, which resulted as follows:*

**Motion by Board Member Cabrera, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:**

**AYES:** Cabrera, Garcia, Jackson, Jr.

**SIGNATURE:**

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**Troy Sutton, Chairperson**

**ATTEST:**

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**Tishria L. Mindingall, Executive Secretary**

