

# **City of Miami**

*3500 Pan American Drive  
Miami, FL 33133  
www.miamigov.com*



## **Meeting Minutes**

**Tuesday, June 27, 2017**

**10:00 AM**

**Commission Chambers**

## **Civil Service Board**

*Lillie Harris, Chairperson  
Vishwani Ramlal, Chief Examiner  
Michael Dames, Board Member  
Travis Lindsey, Board Member  
Troy Sutton, Board Member*

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:00 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Lillie Harris	Chairperson	Present
Vishwani Ramlal	Chief Examiner	Present
Michael Dames	Board Member	Present
Travis Lindsey	Board Member	Present
Troy Sutton	Board Member	Present

**ADOPTION OF AGENDA**

*Chair Harris asked if there were any revisions to the Agenda. Osnat K. Rind, Attorney on behalf of AFSCME, Local 1907, appeared before the Board and asked that an item be added to the Agenda. She went on to say that she would like for the Board to add an item entitled "Request to Fill A Position". A motion to adopt the Agenda as amended was considered and resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:**

**AYES:** Harris, Ramlal, Lindsey, Dames, Sutton

**A. APPROVING OF THE MINUTES****A.1 Civil Service Board - Regular Meeting - June 13, 2017**

*A motion was entered to approve the Minutes as presented, which resulted as follows:*

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Vishwani Ramlal, Chief Examiner
<b>SECONDER:</b>	Travis Lindsey, Board Member
<b>AYES:</b>	Harris, Ramlal, Dames, Lindsey, Sutton

**B. PERSONNEL MATTERS****B.1 Request to Fill A Position**

*Osnat K. Rind, Attorney on behalf of AFSCME, Local 1907, appeared before the Board and stated that it came to her attention that the vacancy in the Office of the Civil Service Board had been audited and upgraded from "Administrative Assistant II", to the title "Assistant to the Executive Secretary". She asked that the Board conduct an investigation into whether the position should instead be filled as an*

*"Administrative Assistant II", which is, pursuant to a Settlement Agreement dated March 2016, part of the AFSCME bargaining unit.*

*Following discussion and questioning by the Board, Member Dames moved to have the position filled as an Administrative Assistant II, which died for lack of a second. Chair Harris stated that she needed additional information and recommended that the Board conduct an investigation hearing into the matter. Attorney Rind responded that the Union would be amenable to having the Chief Examiner conduct an investigation. Following additional discussion, Member Ramlal moved to have the Chief Examiner conduct an investigation into the process and ramifications of filling the positions under the different classifications, which was seconded by Member Lindsey. Chair Harris stated that she would like to be involved in the investigation because she needs additional information. The motion on the floor resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Lillie Harris, Vishwani Ramlal, Travis Lindsey
<b>NAYS:</b>	Michael Dames, Troy Sutton

#### **C. MILITARY LEAVES OF ABSENCE**

#### **D. DISCIPLINARY MATTERS**

#### **E. GENERAL ITEMS**

**E.1** Copy of a Memorandum from Daniel J. Alfonso, City Manager, concerning the Investigation hearing on behalf of the Police Sergeant Candidates regarding the Sergeant's exam. (NOTIFICATION)

*Chair Harris called the attention of the Board to the memorandum, thanked the manager for his efforts, and made additional statements concerning her hope that the Manager would accept other recommendations made by the Board.*

*Daniel Alfonso, City Manager, appeared before the Board and thanked Chair Harris, and responded that he is taking a look at the other recommendations for future implementation.*

#### **F. REPORTS**

**F.1** Pending Hearings as of June 27, 2017. (NOTIFICATION)

*Chair Harris drew the Board's attention to the pending hearings report. The Executive Secretary advised that she had reminder notices for the Board, regarding the upcoming 2-day hearing set for July 11-12, 2017. She went on to say that she had received a joint request for continuance, which was awaiting acceptance by*

*both parties concerning the proposed rescheduled date. However, for sure, the meeting for July 12th would be cancelled, and the Board may wish to reset the July 11th meeting to the regular 10:00 AM starting time. As a result of affirmation by the Board, the notice regarding the meeting details will be sent by the Executive Secretary.*

## **G. REQUESTS FOR HEARINGS**

## **H. TODAY'S HEARINGS**

**H.1** Grievance Hearing pursuant to Civil Service Rule 16.2, on behalf of Ernest Lawrence, Police Sergeant, alleging a violation of Civil Service Rule 17.1 Prohibited Practices.

*Prior to beginning the hearing, Barbara Diaz, Assistant City Attorney, Office of the City Attorney, advised that she had received email confirmation that Sergeant Lawrence had been made permanent, and therefore there should be no need for a hearing. She asked for a short recess to print and copy the documents.*

*Following a break, the Board reviewed the paperwork and confirmed that the required documentation to make Sergeant Lawrence permanent, effective six (6) months from his appointment date, and to provide him the requisite salary increase were indeed processed. Comments and congratulations were made by Chair Harris, and Members Dames and Lindsey. Sergeant Lawrence withdrew his complaint, and it will be removed from the Board's docket.*

## **ADJOURNMENT:**

A break was taken at: 11:25 AM – 11:40 AM. There being no further business before the Board, a motion was entered to adjourn the meeting at 11:45 AM, which resulted as follows:

**Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton
<b>NAYS:</b>	Michael Dames

## **SIGNATURE:**

**Lillie Harris, Chairperson**

## **ATTEST:**

**Tishria L. Mindingall, Executive Secretary**