

# **City of Miami**

*3500 Pan American Drive  
Miami, FL 33133  
www.miamigov.com*



## **Meeting Minutes**

**Tuesday, November 14, 2017**

**10:00 AM**

**Commission Chambers**

## **Civil Service Board**

*Lillie Harris, Chairperson  
Vishwani Ramlal, Chief Examiner  
Michael Dames, Board Member  
Travis Lindsey, Board Member  
Troy Sutton, Board Member*

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:01 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Lillie Harris	Chairperson	Present
Vishwani Ramlal	Chief Examiner	Absent
Michael Dames	Board Member	Present
Travis Lindsey	Board Member	Present
Troy Sutton	Board Member	Absent

**ADOPTION OF AGENDA**

*Chair Harris asked if there were any revisions to the Agenda. She then asked that the Board discuss revising the Board calendar. Therefore, a motion to adopt the Agenda as Amended was considered and resulted as follows:*

RESULT:	APPROVED
MOVER:	Travis Lindsey
SECONDER:	Michael Dames
AYES:	Harris, Dames, Lindsey

**A. APPROVING OF THE MINUTES****A.1 Civil Service Board - Regular Meeting - October 31, 2017**

*A motion was entered to approve the Minutes as presented, which resulted as follows:*

RESULT:	APPROVED
MOVER:	Travis Lindsey
SECONDER:	Michael Dames
AYES:	Harris, Dames, Lindsey

**B. PERSONNEL MATTERS****B.1 Copy of a memorandum from Jose S. Camero, Director, Building Department, requesting an extension of probationary period of David Correa, Information Clerk, for six (6) additional months beyond November 4, 2017. (DISCUSSION)**

*Neither the employee, nor the department representative attended today's meeting. Therefore, without objection, the Chair asked that the matter be carried over to the next meeting's Agenda for discussion.*

**DEFERRED**

- B.2** Copy of a memorandum from Jorge R. Colina, Assistant Chief, Department of Police, requesting an extension of probationary period of Izary Navarro, Police Officer, for nine (9) additional months beyond December 8, 2017. (DISCUSSION)

*Following an appearance by the Qiana Sanders-Bell, Department of Police, the Board entered a motion to GRANT the extension as requested, which resulted as follows:*

**Motion by Member Lindsey, seconded by Member Dames, that this matter be Approved, passed by the following vote:**

AYES:	Lillie Harris, Michael Dames, Travis Lindsey
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- B.3** Copy of a memorandum from Jorge R. Colina, Assistant Chief, Department of Police, requesting an extension of probationary period of Derrick O'Neal, Police Officer, for nine (9) additional months beyond November 10, 2017. (DISCUSSION)

*Following appearances by the employee and Qiana Sanders-Bell, Department of Police, the Board entered a motion to GRANT the extension as requested, which resulted as follows:*

**Motion by Member Lindsey, seconded by Member Dames, that this matter be Approved, passed by the following vote:**

AYES:	Lillie Harris, Michael Dames, Travis Lindsey
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- B.4** Copy of a memorandum from Jorge R. Colina, Assistant Chief, Department of Police, requesting an extension of probationary period of Jose Moreno, Police Officer, for three (3) additional months beyond April 12, 2017. (DISCUSSION)

*Following an appearance by the Qiana Sanders-Bell, Department of Police, the Board entered a motion to GRANT the extension as requested, which resulted as follows:*

**Motion by Member Lindsey, seconded by Member Dames, that this matter be Approved, passed by the following vote:**

AYES:	Lillie Harris, Michael Dames, Travis Lindsey
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## C. MILITARY LEAVES OF ABSENCE

- C.1** Johnny Fonseca, Police Officer, requests extension of military leave without pay from October 29, 2017 through November 13, 2017. The Board previously approved his original military leave at the meeting of September 13, 2016. (DISCUSSION)

**Motion by Member Lindsey, seconded by Member Dames, that this matter be Approved, passed by the following vote:**

AYES:	Lillie Harris, Michael Dames, Travis Lindsey
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## D. DISCIPLINARY MATTERS

- D.1 Copy of a letter from Chief Rodolfo Llanes, Director, Department of Police, notifying Catina Anderson, Police Officer, of a 60-hour suspension, effective November 13, 2017. (NOTIFICATION)
- D.2 Copy of a letter from Chief Rodolfo Llanes, Director, Department of Police, notifying Shantera Williams, Emergency Dispatcher, of a 120-hour suspension, effective November 3, 2017 and a request to appeal from Osnat K. Rind, Attorney on behalf of Ms. Williams. (NOTIFICATION)

## E. GENERAL ITEMS

- E.1 Copy of a Request to Continue from Stephanie Panoff, Assistant City Attorney, concerning the appeal hearing of Nicole Sweet, Emergency Dispatcher, relative to her 40-hour suspension, effective June 11, 2017. Osnat K. Rind, Attorney, expressed no objection to the continuance. (DISCUSSION)

*Attorney Lucia Piva, of Phillips, Richard and Rind, appeared on behalf of Ms. Sweet and advised of a pending settlement. She then requested a joint continuance of this hearing. The Board considered a motion to GRANT a JOINT CONTINUANCE pending submission of the Settlement Agreement, which resulted as follows:*

**Motion by Member Lindsey, seconded by Member Dames, that this matter be Approved, passed by the following vote:**

AYES:	Lillie Harris, Michael Dames, Travis Lindsey
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- E.2 Copy of a Request to Continue from Osnat K. Rind, Attorney, concerning the appeal hearing of Maria Wilson, Automotive Equipment Operator II, relative to her 5-day suspension, effective April 25, 2017. Stephanie Panoff, Assistant City Attorney, expressed no objection to the continuance. (DISCUSSION)

*The Executive Secretary advised that the Board had a copy of the continuance request email. Attorney Lucia Piva, of Phillips, Richard and Rind, appeared on behalf of Ms. Wilson and requested a continuance of this hearing, to attempt a resolution, or in the alternative, to allow the City to furnish requested public records. Following discussion, the Board considered a motion to GRANT a JOINT CONTINUANCE, which resulted as follows:*

**Motion by Member Lindsey, seconded by Member Dames, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Lillie Harris, Michael Dames, Travis Lindsey
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### **E.3 Board Calendar (DISCUSSION) *Item Addition***

*The Board discussed the meeting calendar, noting that the two meetings in December were scheduled to be held "back-to-back", on December 12<sup>th</sup> and December 19<sup>th</sup>, to make up for the meeting that would regularly take place during Christmas week. The Executive Secretary explained that the calendar is set in a way which allows for cancelling of meetings as needed, rather than adding meetings, which is very difficult to do given the number of Boards & Committees which use the Chambers. Chair Harris asked if the hearings scheduled could be moved to available dates. The Executive Secretary responded that she would contact the employees to determine if they would be amenable to the rescheduled dates. Following discussion, a motion was entered to CANCEL the December 19<sup>th</sup> meeting, and reschedule the listed hearings, which resulted as follows:*

**Motion by Member Lindsey, seconded by Member Dames, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Lillie Harris, Michael Dames, Travis Lindsey
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## **F. REPORTS**

### **F.1 Pending Hearings as of November 14, 2017. (NOTIFICATION)**

## **G. REQUESTS FOR HEARINGS**

## **H. TODAY'S HEARINGS**

### **H.1 Hearing of Appeal on behalf of Nicole Sweet, Emergency Dispatcher, concerning her 40-hour suspension, effective June 11, 2017.**

*A Settlement was announced at today's meeting. The Executive Secretary will follow up and the hearing will be removed from the Board's docket upon receipt of the Settlement Agreement.*

## **ADJOURNMENT:**

*There being no further business before the Board, the meeting was adjourned at 10:34 AM.*

## **SIGNATURE:**

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**Lillie Harris, Chairperson**

## **ATTEST:**

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**Tishria L. Mindingall, Executive Secretary**

