

## **City of Miami**

3500 Pan American Drive  
Miami, FL 33133  
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### **Meeting Minutes**

**Tuesday, August 22, 2017**

**10:00 AM**

**Commission Chambers**

### **Civil Service Board**

***Lillie Harris, Chairperson***  
***Vishwani Ramlal, Chief Examiner***  
***Michael Dames, Board Member***  
***Travis Lindsey, Board Member***  
***Troy Sutton, Board Member***

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:00 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Lillie Harris	Chairperson	Present
Vishwani Ramlal	Chief Examiner	Present
Michael Dames	Board Member	Present
Travis Lindsey	Board Member	Present
Troy Sutton	Board Member	Present

**ADOPTION OF AGENDA**

*Chair Harris asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:*

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Vishwani Ramlal, Chief Examiner
<b>SECONDER:</b>	Travis Lindsey, Board Member
<b>AYES:</b>	Harris, Ramlal, Dames, Lindsey, Sutton

**A. APPROVING OF THE MINUTES****A.1 Civil Service Board - Regular Meeting - August 8, 2017**

*A motion was entered to approve the Minutes as presented, which resulted as follows:*

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Vishwani Ramlal, Chief Examiner
<b>SECONDER:</b>	Travis Lindsey, Board Member
<b>AYES:</b>	Harris, Ramlal, Dames, Lindsey, Sutton

**B. PERSONNEL MATTERS****C. MILITARY LEAVES OF ABSENCE****C.1 Matthew Conway, Firefighter, requests re-employment as a Firefighter following his return from Military Leave. Copy of a letter indicating Honorable Discharge submitted. (DISCUSSION)**

**Motion by Board Member Sutton, seconded by Chairperson Harris, that this matter be Approved, passed by the following vote:**

<b>AYES:</b>	Harris, Ramlal, Dames, Lindsey, Sutton
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**C.2 Robert Luna, Firefighter, requests re-employment as a Firefighter following his return**

from Military leave. Copy of a letter indicating Honorable Discharge submitted.  
(DISCUSSION)

**Motion by Board Member Sutton, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:**

**AYES:** Harris, Ramlal, Dames, Lindsey, Sutton

**D. DISCIPLINARY MATTERS**

- D.1** Copy of a letter from Chief Joseph Zahralban, Director, Department of Fire-Rescue, notifying Kevin Meizoso, Firefighter, of a 24-hour suspension, effective January 26, 2017 and a notice rescinding the discipline. (NOTIFICATION)
- D.2** Copy of a letter from Kevin M. Kirwin, Director, Parks and Recreation Department, notifying Tejuan Allison, Park Supervisor I, of his 5-day suspension, effective August 15, 2017. (NOTIFICATION)
- D.3** Copy of a letter from Chief Rodolfo Llanes, Director, Department of Police, notifying Donald Robson, Police Officer of his 10-hour forfeiture, effective August 18, 2017. (NOTIFICATION)

**E. GENERAL ITEMS**

**F. REPORTS**

- F.1** Pending Hearings as of August 22, 2017. (NOTIFICATION)

**G. REQUESTS FOR HEARINGS**

- G.1** Request from Edwin Gomez, for E. Gomez, R. Marana, A. Valdivia, et.al., Police Sergeants, for an Investigation Hearing pursuant to Civil Service Rule 16.1 - Investigation by the Board, and 16.2 - Complaint by Employee, alleging violation of Civil Service Rules 6.3 - Contents of Examination, 6.2 - Method of Rating, 6.7 - Seniority, and other sections, concerning the examination process for the 2017 Police Lieutenant's exam. (DISCUSSION)

*Sergeant Gomez appeared before the Board and explained the request of the complainants. Chair Harris asked for clarification on each alleged violation, then asked what "other sections" would be alleged, as the City had to have notice as to what possible violations occurred. Sergeant Gomez asked that the Board allow him to add violation of Civil Service Rule 17 (Prohibited Practices) to the request.*

*Following questions from Members Sutton, Ramlal and Harris, responses from the grievants, appearance by Assistant City Attorney Barbara Diaz, and discussion by the Board, a motion was entered to GRANT the request for hearing, as amended, which resulted as follows:*

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Vishwani Ramlal, Chief Examiner
<b>SECONDER:</b>	Troy Sutton, Board Member
<b>AYES:</b>	Harris, Ramlal, Dames, Lindsey, Sutton

- G.2** Request from Teri Guttman Valdes, Attorney, on behalf of Javier Herbello, Police Officer, for an Investigation Hearing pursuant to Civil Service Rule 16.1 - Investigation by the Board, alleging a violation of Civil Service Rules 6.2 - Promotional Examinations and 8.14 - Police Promotions as it relates to the Police Sergeant's exam. (DISCUSSION)

*The Executive Secretary advised that Attorney Guttman Valdes asked that this matter be continued to a future meeting date. Without objection, the Chair directed that the request be carried over.*

## **H. TODAY'S HEARINGS**

- H.1** Hearing on behalf of Noel Chavez, Business Tax Receipt Supervisor, pursuant to Civil Service Rule 16.1- alleging a violation of 8.11, 14.2 (e), (3), (k), (l), and (o) and 16.2- Complaint by Employee, alleging a violation of Rules 11.2, 14.2 (l), (o), and (r).

*The Board entered into the scheduled Grievance hearing on behalf of Mr. Chavez. The Grievant represented himself. The Department of Finance was represented by Assistant City Attorneys Kevin Jones and Barbara Diaz, of the Office of the City Attorney.*

*Opening statements were made by the Grievant and the department.*

*Witnesses testifying at the request of the Grievant appeared in the following order:*

- 1. Vicente Rodriguez, Zoning Information Specialist, Department of Planning & Zoning.*
- 2. Jonathan Major, HR Technician I, Department of Human Resources.*
- 3. Ileana Oliva, Applications Support Supervisor, Department of Information Technology.*
- 4. Arturo Duque, Applications Support & Integration Manager, Department of Information Technology.*
- 5. Joel Ramirez, Customer Service Representative, Department of Finance.*
- 6. Emil Lopez, Finance Manager, Department of Finance.*

*The Grievant rested.*

*Witnesses testifying at the request of the Department appeared in the following order:*

- 1. Erica Paschal-Darling, Director, Department of Finance.*

*The Department rested.*

*Following review of the exhibits and deliberation, the Board considered a motion that pursuant to Civil Service Rules 16.1 and 16.2, there was no abuse of power and no violation of any of the Rules cited, which resulted as follows:*

**Motion by Board Member Dames, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:**

**AYES:** Harris, Ramlal, Dames, Lindsey, Sutton

## **ADJOURNMENT:**

Breaks were taken at: 11:25 AM – 12:36 PM (Lunch); 1:44 PM – 1:48 PM; and 3:01 PM – 3:06 PM.

There being no further business before the Board, a motion was entered to adjourn the meeting at 4:58 PM, which resulted as follows:

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Vishwani Ramlal, Chief Examiner
<b>SECONDER:</b>	Travis Lindsey, Board Member
<b>AYES:</b>	Harris, Ramlal, Lindsey, Sutton
<b>NOES:</b>	Dames

## **SIGNATURE:**

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**Lillie Harris, Chairperson**

## **ATTEST:**

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**Tishria L. Mindingall, Executive Secretary**

