

City of Miami

*3500 Pan American Drive
Miami, FL 33133
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Meeting Minutes

Tuesday, July 25, 2017

10:00 AM

Commission Chambers

Civil Service Board

*Lillie Harris, Chairperson
Vishwani Ramlal, Chief Examiner
Michael Dames, Board Member
Travis Lindsey, Board Member
Troy Sutton, Board Member*

PLEDGE OF ALLEGIANCE

The meeting was called to order at 10:03 AM, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Lillie Harris	Chairperson	Present
Vishwani Ramlal	Chief Examiner	Present
Michael Dames	Board Member	Present
Travis Lindsey	Board Member	Present
Troy Sutton	Board Member	Present

ADOPTION OF AGENDA

Chair Harris asked if there were any revisions to the Agenda. She then advised that she would like to add a discussion item concerning the progress of the Chief Examiner's report on the vacancy in the Office of the Civil Service Board. She then passed the gavel and moved to add this item, which was seconded by Member Dames, and resulted as follows:

Motion by Chair Harris, seconded by Member Dames, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

A motion to adopt the Agenda as Amended was considered and resulted as follows:

Motion by Member Ramlal, seconded by Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

A. APPROVING OF THE MINUTES

A.1 Civil Service Board - Regular Meeting – July 11, 2017

A motion was entered to approve the Minutes as presented, which resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

B. PERSONNEL MATTERS

B.1 Copy of a memorandum from Angela Roberts, Director, Department of Human Resources, confirming the request of Milena Gaitan, Administrative Assistant I, to return to her former civil service classification of Code Compliance Inspector. (NOTIFICATION)

B.2 Copy of a memorandum from Dennis Jackson, Assistant Chief, Department of Police, requesting an extension of probationary period of Tequila Whitehead, Police Officer, for one (1) additional month beyond August 4, 2017. (DISCUSSION)

Following an appearance by the employee and responses to questions from the members, the Board entered a motion to GRANT the extension as requested, which resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

C. MILITARY LEAVES OF ABSENCE

NONE

D. DISCIPLINARY MATTERS

D.1 Copy of a letter from Chief Rodolfo Llanes, Director, Department of Police, notifying Carlos Calzadilla, Police Officer, of his 10-hour forfeiture, effective July 19, 2017. (NOTIFICATION)

E. GENERAL ITEMS

E.1 Copy of a Request to Continue from Osnat K. Rind, Attorney, on behalf of Angela Glass, Emergency Dispatcher, concerning her 40-hour suspension, effective December 5, 2016. Barbara Diaz, Assistant City Attorney has an objection to the request. (DISCUSSION) Hearing of Appeal is scheduled for August 22, 2017.

Barbara Diaz, Assistant City Attorney, provided an overview of the scheduling history. Following discussion, a motion to grant the continuance resulted as follows:

Motion by Member Dames, seconded by Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey
NOES: Sutton

E.2 Angela Glass - Rescheduled Date

Following additional discussion regarding the Board's docket, a motion to reschedule this hearing for October 17, 2017, and to reschedule the hearing currently set for that date was made, and resulted as follows:

Motion by Member Dames, seconded by Member Ramlal, that this matter be Approved, passed by the following vote:

AYES: Ramlal, Dames, Lindsey, Sutton

NOES: Harris

E.3 Item Addition: Discussion of Chief Examiner's Investigation: Vacant Position in the Office of the Civil Service Board

Chair Harris advised that she would not be present at the August 8, 2017 meeting, and would therefore like for the Chief Examiner's Investigation Report to be placed on the August 22, 2017 Agenda for presentation. She then asked for the status of the investigation.

Chief Examiner Ramlal replied that she has held interviews and is in the process of assembling her data and writing the report.

Chair Harris stated that she still had a question regarding the need to upgrade the position, and asked that Ms. Diane Laurent, who formerly served in the position be interviewed regarding the duties of the position and the functions of the Office.

Chief Examiner Ramlal responded that she did not mind reaching out to Ms. Laurent, but would also try to interview the other two more recent incumbents, to ensure that she obtains the proper data.

ACA Diaz asked that the Chief Examiner consult with Special Counsel prior to completing her report, to ensure that there is no misinterpretation or improper drawing of legal conclusions.

Attorney Rind appeared before the Board and reminded them that she would not be available for the meeting on August 22nd. Chair Harris responded that she would ask that the matter be added to the September 19, 2017 Agenda, as there was no objection from the Board.

F. REPORTS**F.1 Pending Hearings as of July 5, 2017. (NOTIFICATION)**

G. REQUESTS FOR HEARINGS

NONE

H. TODAY'S HEARINGS

NONE

ADJOURNMENT

There being no further business before the Board, a motion was entered to adjourn the meeting at 11:24 AM, which resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES:	Harris, Ramlal, Lindsey, Sutton
NOES:	Dames

SIGNATURE:

Lillie Harris, Chairperson

ATTEST:

Tishria L. Mindingall, Executive Secretary

