

City of Miami

*3500 Pan American Drive
Miami, FL 33133
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Meeting Minutes

Tuesday, March 21, 2017

10:00 AM

City Hall

Civil Service Board

***Lillie Harris, Chairperson
Vishwani Ramlal, Chief Examiner
Michael Dames, Board Member
Travis Lindsey, Board Member
Troy Sutton, Board Member***

PLEDGE OF ALLEGIANCE

The meeting was called to order at 10:00 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Lillie Harris	Chairperson	Present
Vishwani Ramlal	Chief Examiner	Present
Michael Dames	Board Member	Present
Travis Lindsey	Board Member	Present
Troy Sutton	Board Member	Present

ADOPTION OF AGENDA

Chair Harris asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:

RESULT:	APPROVED
MOVER:	Vishwani Ramlal
SECONDER:	Travis Lindsey
AYES:	Harris, Ramlal, Dames, Lindsey, Sutton

A. APPROVING OF THE MINUTES**A.1 Civil Service Board - Regular Meeting - Mar 7, 2017**

A motion was entered to approve the Minutes as presented, which resulted as follows:

RESULT:	APPROVED
MOVER:	Vishwani Ramlal
SECONDER:	Travis Lindsey
AYES:	Harris, Ramlal, Dames, Lindsey, Sutton

B. PERSONNEL MATTERS**B.1** Copy of a memorandum from Chief Maurice Kemp, Director, Department of Fire-Rescue, requesting to extend the probationary period of Luque Barrientos, Firefighter, for six (6) additional months beyond April 25, 2017.
(DISCUSSION)

The employee was not available; however, Chair Harris advised the Board that the employee had submitted a concurrence memo indicating that he had no objection to the extension. Captain Niorge Aragon appeared on behalf of the department and explained why the extension was being requested.

Statements were made by Members Sutton and Harris. Following discussion, a motion to grant the request resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

- B.2** Copy of a memorandum from Chief Maurice Kemp, Director, Department of Fire-Rescue, requesting to extend the probationary period of John C. Fernandez, Firefighter, for six (6) additional months beyond April 25, 2017. (DISCUSSION)

The employee was not available; however, Chair Harris advised the Board that the employee had submitted a concurrence memo indicating that he had no objection to the extension. Captain Niorge Aragon appeared on behalf of the department and explained why the extension was being requested. Statements were made by Member Sutton. Following discussion, a motion to grant the request resulted as follows:

Motion by Board Member Sutton, seconded by Chief Examiner Ramlal, that this matter be approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

C. MILITARY LEAVES OF ABSENCE

- C.1** Michael Rivera, Police Officer, requests active duty military leave without pay effective March 10, 2017 for a period of 118 days. A copy of his Orders was submitted. (DISCUSSION)

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

- C.2** Rolando Marin, Crime Analyst, requests active duty military leave without pay from February 21, 2017 through September 30, 2017. A copy of his Orders was submitted. (DISCUSSION)

Motion by Chief Examiner Ramlal, seconded by Elected Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

- C.3** Ivan Chavez, Firefighter, requests re-employment as a Firefighter following his return from Military Leave. Copy of his DD214 indicating Honorable Discharge submitted. (DISCUSSION)

Mr. Chavez appeared before the Board and thanked them for the opportunity to express his appreciation to all who help to make these leaves easier for employees like them. Statements were made by Members Sutton, Dames and Harris, thanking the employee for his service. Following discussion, a motion to grant the request resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

- C.4** Alejandro Cuervo, Firefighter, requests re-employment as a Firefighter following his return from Military Leave. Copy of his DD214 indicating Honorable Discharge submitted. (DISCUSSION)

Mr. Cuervo appeared before the Board and expressed his appreciation to the Board and the employees. Statements were made by Members Sutton, Dames and Harris, thanking the employee for his service. Following discussion, a motion to grant the request resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

D. DISCIPLINARY MATTERS

E. GENERAL ITEMS

F. REPORTS

- F.1** Pending Hearings as of March 21, 2017. (NOTIFICATION)

Subsequent to presentation of the report, Member Dames stated that there were several meetings scheduled following a holiday, and he wanted to ask the Members if they would be in favor of cancelling the following such meetings:

- 1. May 30, 2017 (following Memorial Day)*
- 2. September 5, 2017 (following Labor Day)*

Following discussion, the Motion to cancel these meetings was considered and resulted as follows:

Motion by Board Member Dames, seconded by Chief Examiner Ramlal, that this matter be Notify. Notified by the following vote.

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

G. REQUESTS FOR HEARINGS

G.1 Requests for an Investigation and Grievance hearing pursuant to Civil Service Rule 16.1, from Omar Bayona, Recreation Coordinator, alleging a violation of Civil Service Rule 8.7, as it relates to the position of Superintendent of Aquatics. (DISCUSSION)

Mr. Bayona appeared before the Board and advised that he had applied and was deemed eligible for the stated position in May of 2016. He is asking for clear communication from Human Resources and Parks administration, regarding filling the position. Chair Harris asked for the Department's position. Assistant City Attorney Barbara Diaz responded that they had no objection to the granting of a hearing. Questions were posed by Members Sutton, Dames, Ramlal and Harris. Following discussion, a Motion to Grant the request for hearing was considered and resulted as follows:

RESULT: APPROVED
MOVER: Michael Dames
SECONDER: Travis Lindsey
AYES: Harris, Ramlal, Dames, Lindsey
NAYS: Sutton

Following the vote, Member Dames asked if the Chief Examiner could conduct a preliminary investigation, in accordance with Civil Service Rule 16.2(b). A motion to conduct a preliminary investigation was considered by the Board and resulted as follows:

RESULT: APPROVED
MOVER: Michael Dames
SECONDER: Vishwani Ramlal
AYES: Harris, Ramlal, Dames, Lindsey
NAYS: Sutton

H. TODAY'S HEARINGS

H.1 Grievance hearing on behalf of Anna McKnight, Administrative Assistant III (Unclassified), relative to Civil Service Rule 13.2, concerning her annual evaluation.

The Executive Secretary advised that a Request for Continuance had been received from the Grievant, and there was no objection from the Department. The Grievant, Anna McKnight, appeared before the Board and advised that a Settlement Agreement was presented to her and is being reviewed by her attorney. She also confirmed that she had received a new evaluation, and had copies available if the Board wished to receive one. Statements were made by Members Dames, Sutton and Harris. Following discussion, a motion to grant the continuance pending submission of the Settlement Agreement resulted as follows:

Motion by Member Lindsey, seconded by Chief Examiner Ramlal, that this matter be Continued, passed by the following vote.

AYES: Harris, Ramlal, Dames, Lindsey, Sutton

ADJOURNMENT:

There being no further business before the Board, a motion was entered to adjourn the meeting at 10:40 am, which resulted as follows:

RESULT: APPROVED
MOVER: Vishwani Ramlal
SECONDER: Travis Lindsey
AYES: Harris, Ramlal, Dames, Lindsey, Sutton

SIGNATURE: _____
Lillie Harris, Chairperson

ATTEST: _____
Tishria L. Mindingall, Executive Secretary