

# City of Miami

*3500 Pan American Drive  
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## **Meeting Minutes**

**Tuesday, January 24, 2017**

**10:00 AM**

**City Hall**

## **Civil Service Board**

***Lillie Harris, Chairperson  
Vishwani Ramlal, Chief Examiner  
Michael Dames, Board Member  
Travis Lindsey, Board Member  
Troy Sutton, Board Member***

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:02 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

Attendee Name	Title	Status
Lillie Harris	Chairperson	Present
Vishwani Ramlal	Chief Examiner	Present
Michael Dames	Board Member	Present
Travis Lindsey	Board Member	Present
Troy Sutton	Board Member	Present

**ADOPTION OF AGENDA**

Chair Harris asked if there were any revisions to the Agenda. Hearing none, Chair Harris asked that she be able to add an item for notification. A motion to adopt the Agenda as amended was considered and resulted as follows:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Troy Sutton
<b>SECONDER:</b>	Travis Lindsey
<b>AYES:</b>	Harris, Ramlal, Dames, Lindsey, Sutton

**A. APPROVING OF THE MINUTES OF:****A.1** January 10, 2017

*A motion was entered to Approve the Minutes as presented, which resulted as follows:*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Vishwani Ramlal
<b>SECONDER:</b>	Travis Lindsey
<b>AYES:</b>	Harris, Ramlal, Dames, Lindsey, Sutton

**B. PERSONNEL MATTERS****C. MILITARY LEAVES OF ABSENCE**

- C.1** Terrance Montgomery, Contract Compliance Analyst, requests active duty military leave without pay from October 12, 2012 for a period of 270 days. Records reflect his previous approved request for military leave was from July 12, 2010 through September 30, 2011. (DISCUSSION)

The Executive Secretary advised that Mr. Montgomery was currently on military leave under new Orders; however, his employment record had to be updated to reflect leave approval for the stated dates. Following discussion, a motion was entered to approve the request, which resulted as follows:

**Motion by Chief Examiner Ramlal, seconded by Member Sutton, that this matter be Approved, Passed by the following vote:**

**AYES:** Harris, Ramlal, Dames, Lindsey, Sutton

**D. DISCIPLINARY MATTERS**

**E. GENERAL ITEMS**

**E.1 Item Addition** – Statement from Chair (NOTIFICATION)

*Chair Harris advised that she would like to make a statement, and announced the death of her father. She went on to make a statement in honor of him. The Board Members and staff expressed their condolences.*

**F. REPORTS**

**F.1 Pending Hearings as of January 24, 2017 (NOTIFICATION)**

**Notified**

**G. REQUESTS FOR HEARINGS**

**H. TODAY'S HEARINGS**

**H.1** Grievance hearing on behalf of Anna McKnight, Administrative Assistant III (Unclassified), relative to Civil Service Rule 13.2, concerning her annual evaluation.

*The Executive Secretary advised that a Request for Continuance had been received from the department, and there was no objection from the grievant. Ms. McKnight appeared before the Board and asked that she be permitted to add the appeal of a 1-day suspension to her grievance. The Board noted that Ms. McKnight was Unclassified, however, she stated that she believes the suspension was given in retaliation to her being granted an investigation, as the effective date was a few days following an interview with the director by the Chief Examiner. Questions were posed to both sides by Chair Harris and Members Dames and Ramlal. The Executive Secretary was asked to reschedule the hearing for March 21, 2017.*

*Following discussion, a motion to grant the continuance, and include presentation of the issues surrounding the suspension, resulted as follows:*

**Motion by Member Sutton, seconded by Member Lindsey, that this matter be Approved, Passed by the following vote.**

**AYES:** Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton  
**NAYS:** Michael Dames

- H.2** Grievance hearing pursuant to Civil Service Rule 16.1 and 16.2, from Osnat K. Rind, Attorney on behalf of all affected employees, alleging violations of Section 36 of the Charter and Rules 14.2 (b), (h), (l), (k), and (r).

*The Executive Secretary advised that the parties have requested another Joint Continuance, to allow for additional time in hopes of resolving this matter. The Board entered a motion to grant the Continuance, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Lindsey, that this matter be Approved, Passed by the following vote.**

**AYES:** Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton

**NAYS:** Michael Dames

### **ADJOURNMENT:**

*There being no further business before the Board, a motion was entered to adjourn the meeting at 10:29 am, which resulted as follows:*

**RESULT:** **APPROVED [4 TO 1]**

**MOVER:** Vishwani Ramlal

**SECONDER:** Travis Lindsey

**AYES:** Harris, Ramlal, Lindsey, Sutton

**NAYS:** Dames

### **APPROVALS:**

#### **SIGNATURE:**

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**Lillie Harris, Chairperson**

#### **ATTEST:**

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**Tishria L. Mindingall, Executive Secretary**