

City of Miami

*3500 Pan American Drive
Miami, FL 33133
www.miamigov.com*



Meeting Minutes

Tuesday, November 28, 2017

10:00 AM

Commission Chambers

Civil Service Board

*Lillie Harris, Chairperson
Vishwani Ramlal, Chief Examiner
Michael Dames, Board Member
Travis Lindsey, Board Member
Troy Sutton, Board Member*

PLEDGE OF ALLEGIANCE

The meeting was called to order at 10:00 AM, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Lillie Harris	Chairperson	Present
Vishwani Ramlal	Chief Examiner	Present
Michael Dames	Board Member	Absent
Travis Lindsey	Board Member	Present
Troy Sutton	Board Member	Present

ADOPTION OF AGENDA

Chair Harris asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:

RESULT: **APPROVED**
MOVER: Vishwani Ramlal
SECONDER: Travis Lindsey
AYES: Harris, Ramlal, Lindsey, Sutton

A. APPROVING OF THE MINUTES**A.1 Civil Service Board - Regular Meeting - November 14, 2017**

A motion was entered to approve the Minutes as presented, which resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton

B. PERSONNEL MATTERS**B.1** Copy of a memorandum from Jose S. Camero, Director, Building Department, requesting an extension of probationary period of David Correa, Information Clerk, for six (6) additional months beyond November 4, 2017. (DISCUSSION)

Following appearances by the employee and the director, and comments by Members Harris and Sutton, the Board entered a motion to GRANT the extension as requested, which resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton

C. MILITARY LEAVES OF ABSENCE

- C.1** Kirk Andrew Gilliland-Rodriguez, requests re-employment as a Safety Specialist, following his return from Military Leave. Copy of his DD-214 indicating Honorable Discharge submitted. (DISCUSSION)

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES:	Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton
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- C.2** Johnny Fonseca, requests re-employment as a Police Officer, following his return from Military Leave. Copy of his DD-214 indicating Honorable Discharge submitted. (DISCUSSION)

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES:	Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton
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- C.3** Sarah Page, Administrative Assistant I, requests military leave without pay from November 13, 2017 through September 30, 2018. Copy of Orders submitted. (DISCUSSION)

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES:	Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton
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D. DISCIPLINARY MATTERS

- D.1** Copy of a letter from Daniel J. Alfonso, City Manager, notifying Carmen Andreu, Grant Funded Workforce Employer Specialist, of a demotion, effective October 30, 2017 and a copy of a request to appeal from Christopher Sharp, Attorney, on behalf of Ms. Andreu. (NOTIFICATION)
- D.2** Copy of a letter from Chief Rodolfo Llanes, Director, Department of Police, notifying Xiao-Wen Michelle Choi, Police Budget & Finance Manager, of a demotion, effective November 14, 2017. (NOTIFICATION)
- D.3** Copy of a Judgment from Daniel J. Alfonso, City Manager, concerning the Grievance Hearing on behalf of Noel Chavez, Business Tax Receipt Supervisor. (NOTIFICATION)

E. GENERAL ITEMS

NONE

F. REPORTS**F.1** Pending Hearings as of November 28, 2017. (NOTIFICATION)**G. REQUESTS FOR HEARINGS**

NONE

H. TODAY'S HEARINGS

NONE

ADJOURNMENT:

There being no further business before the Board, a motion was entered to adjourn the meeting at 10:24 AM, which resulted as follows:

Motion by Chief Examiner Ramlal, seconded by Board Member Lindsey, that this matter be Approved, passed by the following vote:

AYES: Lillie Harris, Vishwani Ramlal, Travis Lindsey, Troy Sutton
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SIGNATURE:

Lillie Harris, Chairperson

ATTEST:

Tishria L. Mindingall, Executive Secretary