

# **City of Miami**

*City Hall*  
3500 Pan American Drive  
Miami, FL 33133  
[www.miamigov.com](http://www.miamigov.com)



## **Meeting Minutes**

**Tuesday, November 8, 2016**

**10:00 AM**

**Commission Chambers**

## **Civil Service Board**

*Lillie Harris, Chairperson  
Vishwani Ramlal, Chief Examiner  
Michael Dames, Board Member  
Travis Lindsey, Board Member  
Troy Sutton, Board Member*

**PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 10:02 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:*

**Present:** Member Dames, Chairperson Harris, Chief Examiner Ramlal and Member Lindsey

**Absent:** Member Sutton

**ADOPTION OF TODAY'S AGENDA**

*Chair Harris asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Lindsey, to APPROVE.  
PASSED by the following vote.**

**Aye:** Lindsey, Ramlal, Dames and Chairperson Harris

**A. APPROVING THE MINUTES OF:**

Regular Meeting of October 25, 2016.

*A motion was entered to approve the Minutes as presented, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Dames, to APPROVE.  
PASSED by the following vote.**

**Aye:** Lindsey, Ramlal, Dames and Chairperson Harris

**B. PERSONNEL MATTERS**

**B.1** Copy of a memorandum from George Mensah, Director, Department of Community and Economic Development, requesting an extension of probationary period of Erick Hurtado, Fiscal Assistant, for six (6) additional months beyond November 9, 2016. (DISCUSSION)

*Mr. Hurtado appeared before the Board and responded to questions from Chair Harris and Members Ramlal and Dames. Following discussion, the Board entered a motion to GRANT the request for probation extension, as requested, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Dames, that this matter be APPROVED. PASSED by the following vote.**

**Aye:** Lindsey, Ramlal, Dames and Chairperson Harris

**B.2** Copy of a memorandum from Kevin Kirwin, Director, Department of Parks and Recreation, requesting an extension of probationary period of Andres E. Fraga, Parks Supervisor I, for three (3) additional months beyond November 16, 2016. (DISCUSSION)

*Mr. Fraga appeared before the Board and responded to questions from Chair Harris and Member Dames. Following discussion, the Board entered a motion to GRANT the extension of probation, as requested, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Dames, that this matter be APPROVED. PASSED by the following vote.**

**Aye:** Lindsey, Ramlal, Dames and Chairperson Harris

**B.3** Copy of a memorandum from Kevin Kirwin, Director, Department of Parks and Recreation, requesting an extension of probationary period of Vincent Cruz, Parks Supervisor I, for three (3) additional months beyond November 16, 2016. (DISCUSSION)

*Mr. Cruz appeared before the Board and responded to questions from Chair Harris. Following discussion, the Board entered a motion to GRANT the extension of probation, as requested, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Dames, that this matter be APPROVED. PASSED by the following vote.**

**Aye:** Lindsey, Ramlal, Dames and Chairperson Harris

**B.4** Copy of a memorandum from Kevin Kirwin, Director, Department of Parks and Recreation, requesting an extension of probationary period of Ernesto Macias, Parks Supervisor I, for three (3) additional months beyond November 16, 2016. (DISCUSSION)

*Mr. Macias appeared before the Board and responded to questions from Chair Harris. Following discussion, the Board entered a motion to GRANT the extension of probation, as requested, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Lindsey, that this matter be APPROVED. PASSED by the following vote.**

**Aye:** Lindsey, Ramlal, Dames and Chairperson Harris

**B.5** Copy of a memorandum from Kevin Kirwin, Director, Department of Parks and Recreation, requesting an extension of probationary period of Maximo Martinez, Parks Supervisor I, for three (3) additional months beyond December 14, 2016. (DISCUSSION)

*Mr. Martinez appeared before the Board and responded to questions from Chair Harris. Following discussion, the Board entered a motion to GRANT the extension of probation, as requested, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Dames, that this matter be APPROVED. PASSED by the following vote.**

**Aye:** Lindsey, Ramlal, Dames and Chairperson Harris

## **C. MILITARY LEAVES OF ABSENCE**

## **D. DISCIPLINARY MATTERS**

**D.1** Copy of a letter from Chief Rodolfo Llanes, Director, Department of Police, notifying Andrew Mesa, Police Officer, of his 160-hour suspension, effective November 6, 2016. (NOTIFICATION)

**NOTIFIED**

## **E. GENERAL ITEMS**

**F. REPORTS**

F.1 Pending Hearings as of November 8, 2016. (NOTIFICATION)

PRESENTED

**G. REQUESTS FOR HEARINGS****H. TODAY'S HEARINGS**

H.1 Hearing of Appeal on behalf of Jacquelyn Coello, Police Officer concerning her 20-hour suspension, effective January 20, 2016.

*The Executive Secretary advised that the Office had received notice that the employee resigned in July 2016; therefore, if the Board was in agreement, the matter would be removed from the Board's docket in accordance with Civil Service Rule 14.6 - Resignation Before Appeal. Without objection, Chair Harris requested that the matter be removed.*

**ADJOURNMENT:**

*There being no further business before the Board, a motion was entered to adjourn the meeting at 10:15 am, which resulted as follows:*

**Motion by Chief Examiner Ramlal, seconded by Member Lindsey, to APPROVE. PASSED by the following vote.**

Aye: Lindsey, Ramlal, Dames and Chairperson Harris

**SIGNATURE:**

Lillie Harris, Board Chairperson

**ATTEST:**

Tishria L. Mindingall, Executive Secretary